



Member Benefit Summary

*Professional development
Legislative analysis*

*Peer and vendor networking
Information Sharing*

Member Benefit Details:

✓ Professional Development and Peer/Vendor Networking:

- Quarterly in person meetings at various locations across the state featuring presentations from school finance and operations professionals from state agencies, audit firms, MePERS, banking experts, facility management experts, and more. In person meetings also provide the opportunity to network with peers and vendors for information gathering. Currently, meetings are scheduled from 9:00 AM to 2:30 PM with lunch provided as an additional benefit of membership. Meetings in 2024-2025 were held in Augusta, Ellsworth, and Greater Portland. The 2025-2026 meeting schedule will include November 7, 2025 at the Green Ladle in Lewison. Other dates and locations will be announced over the summer.
- Virtual Lunch N' Learn webinars featuring a variety of topics are held during the months in which there are no in person meetings. 2024-2025 Lunch N' Learn topics included: MDOE presentations – CDS Transition to public schools, an overview of the Adult Education funding formula, and School Safety and Security budget considerations. Superintendent Tim Doak shared his budget process in York, Androscoggin Bank presented Investment Strategies, and Northern Lights StrengthenMe program provided a session on time management.
- Annual Tri State conference for professional development and networking with peers from Maine, New Hampshire, and Vermont as well as many vendors which provide school business management products and services. There is an additional fee for attending this three-day conference.
- Annual law conference with Drummond Woodsum which provides in depth information regarding newly enacted legislation and its impact to school units. There is an additional fee for this day long conference.
- A self-directed, voluntary certification program.
- Regional group meetings.

✓ *Information Sharing:*

- Access to the MeASBO website which includes a calendar of events from MeASBO and other organizations, professional development content, quarterly meeting videos and handouts, Lunch N' Learn recordings, legislative information, sample documents, resource links, and more.
- MeASBO membership virtual communication services of a list serve and a topic specific "forum" menu, both designed for members to ask questions of one another and to receive notifications from MeASBO leadership regarding "hot topics" such as legislative hearings.
- Receipt of a monthly newsletter.
- Ability to ask questions and bring issues to the attention of Maine's Department of Education via MeASBO's bi-monthly meetings with MDOE leadership.

✓ *Legislative Analysis*

- Analysis of proposed legislation for its impact on school units. Information on legislation is posted on the MeASBO website, updates are sent via the monthly newsletter, and notifications of legislative hearings and work sessions are sent via the list serve.

Mission Statement:

- To unite in one State Association, professional school business officials whose primary responsibilities are in the school business field, including the major activities of budgeting and school finance, accounting, payroll and human resources, purchasing and supply management, maintenance and operation, school facility planning and construction, school food service management, transportation, non-instructional personnel management and any and all other major areas of school business administration.
- To improve the service of its members by establishing the highest standards of ethics and efficiency in methods and practices in the field of school business administration.
- To assemble and disseminate information that will assist the business professional in their capacity as a school business administrator.
- To improve relationships between the business and school communities.

Organization Summary:

The Maine Association of School Business Officials is a 501 (c) 3 corporation, represented by a nine-member board of directors which consists of school business managers from across the state. The organization includes three active committees covering Professional Development, Legislative Affairs, and the annual Tri State conference. The organization is supported by a part-time executive director which ensures timely information distribution to members and responses to inquiries.