



Maine Association of School Business Officials

Newsletter for August 2023

What's new



Notes from your Executive Director, Joanne Allen

My first two months on the job with MeASBO have been busy and I am very much enjoying the work, especially the interactions with members. Thank you all for reaching out and please keep the communication coming.

Annual Meeting and Board updates

As a 501(c)(3) non-profit organization, MeASBO is required to hold an annual meeting of membership for election of board members. This meeting was held on August 3, 2023 and the following board members were elected:

Sherrie Proctor 3 year term

Sherry Moody 2 year term

Colin Walsh 2 year term

Diane Boucher 2 year term

Kelly Wentworth 3 year term

During the Board of Directors' annual retreat, held on August 24th, the following officers were elected by the board, as directed in our by-laws:

President – Colin Walsh, RSU #57

Vice President – Andrea Disch, RSU #11

Secretary – Dawn Pooler, RSU #6

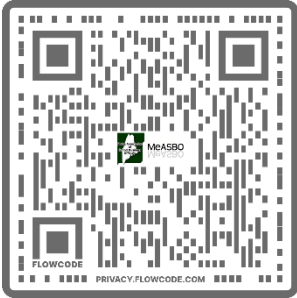
Treasurer – Sherrie Proctor, RSU #61

Membership Dues

2023-2024 membership dues invoices, reflecting our new dues structure, were sent via our system email on August 11. If you did not receive an invoice and are wishing to renew your membership or, wish to become a new member, please reach out to [me](#).

Payment reminders will be initiated by the system at the end of August. If you receive a reminder for a payment that you have already submitted, please let [me](#) know.

Member Resources



I have been working on updating our [website](#) ; please log in with your user ID and password to take advantage of all the information. Our meeting schedule, as well as events from our partners, will be listed in the “Upcoming Events” section of the home page and in the calendar. A section of legislative information has been added under the “Member Center” tab on the main page, which includes a summary of laws enacted during this past legislative session, as well as a list of carryover bills to watch in the next session.

Our [YouTube page](#) is also up to date with recordings of our meetings from prior years, in case you would like to review any of the materials discussed.

Save the Dates!

2023-2024 MeASBO Event Schedule – locations and agendas to follow soon!

October 13 – MeASBO Business Meeting and Professional Development offerings

November 3 – Annual Law Seminar with Drummond Woodsum at the Augusta Civic Center

November 17 – MeASBO Business Meeting and Professional Development offerings

March 1 – MeASBO Business Meeting and Professional Development offerings

April 26 – *this meeting’s agenda will include our organization’s Annual Meeting requirements, in addition to other organization business and professional development offerings.*

This year, the Board is interested in holding these meetings in schools. If you would like to showcase one of your schools and have meeting space for approximately 75 attendees, please reach out to [Joanne](#) to discuss specifics.

Additionally, if you have topics that you would like to see covered during one of our professional development offerings, please contact [Joanne](#).

Don’t forget Tri-State, May 22nd through May 24th – Maine is the host state this year and we look forward to seeing all of our Maine members there!

News from Our Partners and Upcoming Events

Education Organization Leadership Group

MeASBO is currently represented in the education leadership group convened by MDOE. The group includes leaders from MSMA, MSSA, MSBA, MPA, MEA, MADSEC, MCLA (Maine Curriculum Leaders), and MACTE (Maine Association of CTE Directors). The purpose of the group is to provide an opportunity to bring concerns, questions, requests, and ideas to MDOE leadership. The most recent discussion focused on the availability and quality of the NWEA Assessment data, the status of rulemaking work on curriculum standards, and resources available to school units impacted by new student populations. If you have something that you would like brought to the attention of MDOE, please contact [Joanne](#).

MDOE

EPS Reporting for FY 2025 ED 279 Subsidy Calculation

NEO Financial Reports for Actual Expenditure, Revenue, and Balance Sheet are **due August 30**. Review this [document](#) for important submission information.

October 1 Student Enrollment and Staff Certification for Essential Programs and Services (EPS) will be **due October 30**. This reporting is critical to calculating funding for school districts. Ensure that staff data is entered with accurate EPS FTEs and student data is collected as soon as possible once school is back in session. Timely collection and data entry will help alleviate some reporting demands in October.

Please review the school finance documents under the “Member Center” tab of our [website](#) for more information on EPS reporting timelines.

Federal Emergency Relief Programs through MDOE

The Maine Department of Education has been granted a Tydings Amendment Waiver of FY22 ESEA funds and FY23 Carryover of Excess Title I, Part A Funds. If you have any questions about this waiver, please contact your [ESEA Regional Program Manager](#). As a reminder, state FY21 ESEA funds, subject to last year’s Tydings Waiver, are expiring and should be obligated by September 30, 2023. For other questions regarding Federal Emergency Relief Programs, please see this [page](#).

MaineCare

The Office of MaineCare Services has updated their MaineCare in Education website. [Here](#), you can:

- Sign up for MaineCare E-Messages and Bulletins.
- Review the newly updated [MaineCare in Education Billing Guide](#)

- Access Joint Resources Developed by MaineCare and the Maine Department of Education.
- Sign Up for Virtual Meetings and Trainings.
- Participate in New MaineCare in Education Courses developed specifically for School Administrators

For technical assistance regarding the billing and processing of MaineCare claims, please email: MaineCareinEducation.DHHS@maine.gov or Pamela.Grotton@maine.gov.

For all other questions related to the provision of School Health-Related Services, please email Trista.Collins@maine.gov.

Revolving Renovation Fund

Applications to receive funding for school renovation projects are now being accepted; the deadline for submission is October 31, 2023. Please find all the pertinent information at: <https://www.maine.gov/doe/schools/facilities/srrf>

Upcoming Events:

Drummond Woodsum Annual Legislative Update

The school law team at Drummond Woodsum is in the process of digesting 2023 session laws to understand their impact (and monitoring those bills that could still become law). Together with Maine School Management Association, you are invited you to the DWM annual conference on Wednesday, September 20, beginning at 9:00 AM to hear the review of the new laws. Registration is \$245 for first registrant, or \$225 for each additional registrant from the same district. Contact [Adriana Grimes](#) for more information and registration.

EPS Staff Certification Report Webinar

On Tuesday, September 26 at 10:00 AM, the DOE Data Team will be hosting a webinar to review the EPS staff certification report as the data "certified" in this report is crucial to the accurate calculation of state subsidy. To join the webinar, see the [DOE Event Calendar](#).

DOE Office Hours – Staff Reporting Resources

The MDOE Data Team will be providing guidance about staff matrices for staff reporting purposes on Tuesday, October 17, at 10 AM. This webinar will also provide an opportunity for districts to get an update about current issues with open reports and ask questions about current reporting. To join the webinar, see the [DOE Event Calendar](#).

MSMA Fall Conference

The 50th Annual MSMA Fall Conference will be held in-person on Thursday and Friday, October 26 and 27, 2023, at the Augusta Civic Center. The conference theme is: Maine Public Schools – They Connect Us! This two-day education leadership development conference will feature speakers, product and service vendors, and 60 clinics on a variety of educational topics. The conference will offer you an opportunity to connect with an array of school leaders looking for the latest education practices, products, publications, technologies, and services for use in their buildings, board meetings, classrooms, and offices.

Northern New England Facility Masters Conference

This conference will be returning to Portsmouth New Hampshire High School on February 28 and 29, 2024 to once again offer professional development opportunities for school facility managers and staff. [More information](#) will be coming this fall.

Reminders

MeASBO Forums

Need some help solving a problem or looking for some advice on making a new purchase? Remember the MeASBO forums. Found under the “Member Center” heading at measbo.org, the forums are a great place to interact with other business managers to receive answers to your questions. You can also view questions previously asked, and responses.

This is your newsletter

Have a topic that you would like to see covered in a future newsletter? Information you would like to share with your peers? Reach out to [Joanne](#).